

CASTANEA TOWNSHIP
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LOCK HAVEN PA 17745
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Supervisors
Charles Clukey Jr. Chairman
Terry Neff Sr.
Brandon Coleman

REGULAR MEETING MINUTES
December 18, 2023

Supervisors present: Charles Clukey Jr., Terry Neff Sr. & Brandon Coleman

Charles Clukey Jr. called the meeting to order at 7:00 pm

Secretary Minutes:

Charles Clukey Jr. made motion to accept minutes.

Seconded by Brandon Coleman. All approved.

Treasurer's Report:

Balance in JSSB General Fund	\$ 2,362.96
Balance in FNB General Fund	\$ 26,396.58
Balance in FNB General Money Market	\$170131.23
Balance in JSSB Sewer Fund	\$ 1,759.36
Balance in FNB Sewer Fund	\$151,302.34
Balance in FNB Sewer Money Market	\$244,015.95
Balance in State Fund	\$ 24,796.95

Terry Neff Sr. made motion to accept Treasurer's report.

Seconded by Brandon Coleman All approved.

Hearing of Visitors: None

Communications: Bridge St. replacement project the papers were sent in,

Charles Clukey Jr: read next meetings so residents know what is coming up.

Citizen Input: Nothing

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Report of Officials and Committees:

A. 1. Charles Clukey Jr. Read sewer report

2. Terry Neff Sr-Asked Brandon who was the training for on his time card that he had last pay. Brandon said that was Keith Masorti and his self. Terry asked why didn't Keith punch in. Keith came in for a 20 minutes or so. Keith came down and loaded one bucket of stones and that was it. Brandon said that the time card also has on the card prepping for winter.

Bonnie Poorman asked wasn't that the job of Road Master. Brandon said no. Bonnie said then we better review job description of Road Master and Supervisor. Brandon said that if operating equipment you need to be punched in. That is per Terry Neff and the insurance Company that we need punched in.

Brandon said what he was doing was a skilled labor.

I went over the loader and functions of machine and I worked with road crew guys on putting equipment away and winterizing equipment.

Bonnie said there is a very fine line. Brandon said he know

Terry Neff asked if anyone else was trained on the loader. No others were trained. Charley said that Glenn is on a dry run.

Bonnie asked if you have a snow plow list. Brandon said yes there is a list. Brandon said that is Terry Neff's job he is in charged with the snow plow drivers. Bonnie asked if it was taken over to the Insurance Company and Susan said yes she did it.

Terry Neff said he wanted to know why the part timer was still working as Terry was told that they would be laid off when all the leaves were picked up. Charles said that Noah was. Jim and Glenn are doing berm work. Terry reported on Quiggle Avenue that needs done and that has been 3 months and Charles said that maybe they will get up and get it done.

3. Brandon Coleman said that he wanted the residents to know that the city may raise our water rates and there is nothing we can do about that. Suburban said maybe 20% so don't know what the city is doing yet.

Also the County is in agreement with Larson design doing Rail to Trails from Caroline ave over to Lock Haven via Hanna St and we have some catch basins that needs to be done in the spring.

City has no increase in the sewer rates for 2024 budget as of this time but the city manager said it could be 15 %. Don't know what that will be for township but what they do that is what they do.

Bridge project there was a little confusion about the commissioner thought it was only \$150,000.00 the county wanted to cut our funding down to \$70,000 instead of \$130,000. and Brandon talked to Steve Gibson and found out what was wrong and Brandon sent papers and letter to commissioners and told them that nothing has changed. Bridge designs were sent out to the county.

Brandon wanted to thank the recreation committee for the great job at tree lighting.

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Report of Officials and Committees continue:

3. Brandon said that Township needs to send a letter to 6 Fleming Ave. to put stones in where he is driving in and out as he is making a lot of mud along the road.

Brandon reported on 117 W.Keller Street that they need to put the pump hose into the grass area of his yard instead of having it drain into the street as it is causing problems with ice on the street.

Joe Miller asked if the city is selling the reservoir. Brandon said no,

B. Auditors-Kristy Sellers, Mary Margaret Winton and Bonnie Poorman:

Bonnie Poorman said she needs Supervisors Time sheets and Job description for The sewer Inspector.

C. Engineer-Tom Levine 1. Reported fund for McElhattan Ave. Sanitary Sewer slip line fund was postpone until mid-November to Mid-January so did we get money yet, we don't know.

2. Sanitary sewer that Mill Hall Boro. video I have the report and make a report and give you here is what we need to do right away and here is what will need wish list and some things we need to take care of. There is some sewer that the video does not show anything that is one thing we need to get camera and suck it out so we can see. The sewer looks like it was built with concrete undrain pipe. Charles Clukey said that who township is made like that. Tom said a lot of them were replaced with plastic pipe and left a lot of concrete pipe on each side of the manhole that is where the big problem is

The McElhattan Ave. lining project and that project look like it is good for that type of activity.

Brandon Coleman asked Tom to let's start to get the fixes done why we are waiting for the funding.

D. Code Officer-No Officer

E. Zoning Officer- Read by Charles Clukey Jr.

F. Police Office Report: Brandon read report

G. Planning Committee: Nothing

H. Recreation Committee: Rick reported Tree lighting went very well. We would like to get a reindeer, all went well.

Santa Mailbox and last year it leaked and Bill Powell sealed and this year we got 80 letters. And we sent out 79 letters and asked for postage \$52.80.

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Report of Officials and Committees continue:

**Brandon made motion to pay the postage for the letters
Seconded by Charles Clukey Jr.**

Rick reported tomorrow night will be the house decorating contest.
Will go around and take pictures and judge.

We are going to get started on winter carnival and we want to have egg hunt and Castanea days.

Old Business:

1. Budget:

**Brandon Coleman made motion to pass budget with no increase in sewer rates or taxes.
Seconded by Charles Clukey Jr. All Approved.**

2. Pay bill for Recreation Committee:

**Brandon Coleman made motion to pay bill for the recreation committee.
Second by Terry Neff Sr. All approved.**

3. Appoint CPA:

**Brandon Coleman made motion to appoint Lea Ann Plessinger CPA to do audit for 2023
instead of elected audits. Cost of \$6,800.00
Seconded by Terry Neff Sr. All approved.**

New Business:

1. Motion to rescind the Resolution 2023-5.

Bonnie Poorman asked why. Brandon reported our time line to get the load ran out so we went to the bank and our time ran out we could not get it and had problem with Paul Ryan. We paid it out of Money Market.

**Brandon Coleman made a motion to rescind Resolution 2023-5.
Seconded by Charles Clukey Jr. All approved.**

2. Resolution 2023-6 Appoint a CPA to do 2023 Audit.

**Brandon Coleman made motion to appoint Lea Ann Plessinger to do the audit for 2023
instead of the elected auditors.**

Seconded by Charles Clukey Jr. All approved

3. Resolution 2023-7 Apply for a municipal lease from FNB.

Brandon Coleman- this is for the Ford F600 and uplift kit at Bradco.

**Brandon Coleman made motion to approve the resolution 2023-7.
Seconded by Charles Clukey Jr. All approved.**

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New Business continued:

4. Resolution 2023-8 Agreement with Lamar Township

Brandon Coleman made motion to pass agreement with Lamar Township at price of \$500.00.

Seconded by Terry Neff Sr. All approved.

5. Resolution 2023-9 Pass budget for 2024.

Brandon Coleman made motion to pass budget for 2024.

Seconded by Charles Clukey Jr. All approved.

Review and Pay Bills:

Brandon Coleman made motion to pay bills.

Seconded by Terry Neff Sr.

Brandon Coleman abstain.

Terry Neff thanked everyone for all the years that you had me as Supervisor. I will still be here with all you to voice my opinion. Terry told Brady to tell John good luck with the new job. Terry said take his name off the plow list and call the COM center and tell them to have another

Rick Schulz wanted to tell everyone about the 2026 celebration of America and want townships to get together and represent our community it will be something like bicentennial.

Brandon Coleman Adjourned the meeting

Seconded by Terry Neff Sr.

Meeting was closed at 8:45pm

Attest: Susan Heaton

Secretary/Treasurer

